

Functional Summary

More than 25 years of experience in the administration and management of health & human service programs emphasizing the promotion of holistic communities. The key areas include:

- Planning, organizing, implementation, and management of multiple projects
- Contract and grant management
- Budget preparation, presentation and monitoring
- Community, economic and workforce development focus
- Labor/management and community relations/presentations
- Legislative education/lobbying (State & Federal level)

Employment History

Alpha Productions Technologies, Inc. 50 Freeport Blvd., Suite 3 Sparks, NV 89431

9/2017 – 9/2024 Steve Loveless – Board Chair

Executive Director

o Responsible for the overall management and operation. Successfully operate a self-sufficient non-profit organization that operates a wire assembly shop that provides support, job & skills training, and employment opportunities for persons with developmental disabilities.

Reno Housing Authority 1525 East Ninth St. Reno, NV 89512 9/2016 – 6/2017 Amy Jones – Exec. Dir.

Director of Asset Management

o Responsible for the oversight of the management and maintenance of housing properties and scattered-site properties of the agency. Development and implementation of goals and monitoring performance of the department.

State of Nevada – Division of Public & Behavioral Health
4126 Technology Way
Carson City, NV 89706

Separate of Nevada – Division of Public & Behavioral Health
Kevin Quint – Chief SAPTA

Clinical Program Planner II

o Management of the Behavioral Health Unit; Serve as Project Officer for the CABHI, PATH, Safe Schools/Healthy Students, and Mental Health Block Grants.

State of Nevada – Division of Welfare and Supportive Services 1470 College Parkway Carson City, NV 89706 8/2012 - 9/2014

Mike Willden – Director



Administrator

o Provided leadership to the Division overseeing: TANF, SNAP, Medicaid eligibility, Child Care, Child Support Enforcement, and Investigation & Recovery units. Successfully implemented the Affordable Care Act in Nevada.

Consumer Direct Management Services, LLC 406 S.W. Higgins Missoula, MT 59803

4/2007 – 3/21/2012 Bill Woody – President

Vice- President

 Provided leadership in the development of self-directed care programs and services impacting children, seniors, and persons with disabilities in multiple states.

Consumer Direct Services, LLC 1005 Terminal Way, Suite 294 Reno, NV 89502 8/2003-4/2007 Bruce Kramer – Sr. Vice President

State Program Manager

Developed & managed a licensed Self-Directed care program targeting the home
 & community based service needs within the state.
 (Note: I left this position due to a promotion to Vice President in CDMS)

Nevada Rural Hospital Partners, Inc. 4600 Kietzke Lane, Suite I-209 Reno, NV 89502

2/2000 – 8/2003 Robin Keith – Executive Director

Director, Policy & Program Development

- o Program development, evaluation and monitoring
- o Policy development and advocacy
- Oversight of internal operations
 (Note: I left this position to focus on the development of self-directed Medicaid optional programs/services)

Independent Contractor Reno, NV

4/1999 - 2/2000

Consultant

- o Provided a full range of management support services to clients
- o Marketing, planning, managing, and completing projects

Recruiting, training and coaching associates
 (Note: I left this path to focus on other in-state career opportunities)

Washoe County 425 E. 9th St. Reno, NV 89520 4/1994 -4/1999

 $John\ MacIntyr\underline{e-County\ Man}ager$

Human Services Coordinator

- o Conduct needs assessments, analysis of services and priorities
- o Negotiate service provider contracts and grant management
- Develop organizational and program policies and procedures (Note: I left this position to pursue a broader range of human service opportunities)

Churchill County 40 N. Taylor St. Fallon, NV 5/1988 - 4/1994

B. J. Selinder – County Manager

Director, Social Services Department

- o Administration, planning and delivery of health & human services
- o Budget preparation, presentation and management
- o Development and implementation of departmental policy & procedures
- Grant management (Note: I left this position for another career opportunity)

Washoe Medical Center 77 Pringle Way Reno, NV

6/1980 – 5/1988 Mike Hoover – Social Services Director

Social Worker II

- o Emergency Room, trauma, and critical care specialty
- o Knowledge and application of federal, state, and local regulations
- Case management and counseling
 (Note: I left this position for another career opportunity)

Western Nevada Community College Reno, NV 9/1978 – 6/1980 Orvil H<u>older</u>man – Adult Instruction

Instructor

- o Developed a certified Private Pilot Ground School program.
- o Instructed in the University system

Education

Central Catholic High School – Canton, Ohio
University of Nevada, Reno – Reno, NV (BA – Psych. & SSVc)
Old College School of Law – Reno, NV
Hamilton University – Evanston, WY (MS – Aeronautical Science)
Hamilton University – Evanston, WY (Ph.D. – Aeronautical Science)

Additional Experience

Squadron Commander – Reno CAP Composite Squadron – CAP (9/2006-1/2009)

Governor appointment – PAS Board (Chairman) (2006-2011)

Neighborhood Mediation Center – Chairman of the Board (1999-2007)

Nevada State Housing Advisory Board (1996 – 1999)

Governor appointment – Workforce Development Commission (1996 – 1999)

Private Industry Council – Job Training Board (JTB) (1992 – 1999)

Chairman of JTB (1993 – 1996)

Governor appointment – Nevada Child & Family Academy (1992 – 1995)

Governor appointment – Bureau of Alcohol & Drug Abuse (1991-1996)

Nevada Economic Development Revolving Loan Fund (1992 – 1999)

State of Nevada CDBG Advisory Board (1990 – 1999)

Chairman of CDBG Advisory Board (1993 – 1995)

President, Nevada Association of County Welfare Directors (1991 – 1993)

Registered Lobbyist – Nevada Legislative Sessions 1989, 1991 & 1993

Presentations

1993 - Nevada Association of Social Workers (NASW) Annual Conference, Topic: "Integrated/Electronic Service Delivery Systems".

1994 - National Governors Association - Council for Governor's Policy Advisors, Topic: "Integrated/Electronic Service Delivery Systems".

1996 - Nevada Rural Summit, Topic: "Devolution".

1997 - Governor's Conference on Nevada's Future: Building Communities by Strengthening Families, Topic: "Community Based Programming".

1998 - Western Medicaid Pharmacy Administrators Association Conference: Effective Use of Human Service/Health Care Resources,

Topic: "Collaboration between Government and Non-Profit Organizations".